

MONROEVILLE LOCAL SCHOOLS

OFFICIAL RECORD OF PROCEEDINGS

June 17, 2024

The Board of Education, Monroeville Local School District, Huron County, Ohio, met on this date in the Monroeville Athletic Community (MAC) Meeting Room.

The regular meeting called to order by President, Betsy Ruggles,
Kristin Kaple-Jones, Superintendent and Paul DeMarco.

I. CALL TO ORDER (Time: 7:00 p.m.)

II. PLEDGE OF ALLEGIANCE

III. MISSION STATEMENT: The vision of the Monroeville Local School Board is Excellence in Education for all students. Our district assures each student a well-rounded educational program leading to rewarding careers. In addition, our district will foster students who are critical thinkers, creative problem solvers and socially responsible individuals. Through the collaboration of school, home and community, every Monroeville graduate will be well prepared for the global challenges of the 21st century.

IV. ROLL CALL

Allen: present Bemis: present Helmstetter: present Ruggles: present Smith: present

2024-119

V. APPROVE AGENDA: (with an attached addendum item)

M: Bemis 2nd: Smith

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

VI. HEARING OF THE PUBLIC (Bylaw 0169.1) Public meeting notices are posted in the Central Office. If you are interested in being added to the Board's agenda under Public Participation, requests are to be made in the Central Office ***There shall be no negative public commentary directed at employees, Board members, students or members of the public in accordance with Board policy. Such comments will only be heard in Executive Session, if appropriate, and determined by the Board President or presiding officer of the Board pursuant with Ohio Revised Code Section 121.22(G)(1)***

2024-120

VII. APPROVAL OF MINUTES:

Approve the regular meeting minutes of May 16, 2024, special meeting of June 2, 2024 and June 12, 2024 work session

M: Allen 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

VIII. OLD BUSINESS:

IX. NEW BUSINESS:

7th and 8th grade 2025 Washington D.C. trip, Wednesday, April 30 – Saturday, May 3rd using All Ways Transportation. Mrs. Holly Bauer

TREASURER’S REPORT:

2024-121

A. Approve the financial statements for May 2024

M: Smith 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-122

B. Approve the Then & Now purchase order for First Citizens Bank & Trust for \$4,868.80 (old copier charges)

M: Bemis 2nd: Ruggles

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-123

C. Create fund 007- 9121 for the American Red Cross Scholarship.

June 17, 2024 Regular Meeting

M: Bemis 2nd: Allen

2024-124 Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

D. Approve the following purchase orders over \$25,000:

- Gordon Foods \$100,000 Food / Disposables
- Monroeville Utilities \$75,000 HS / Elem Water & Electric
- Monroeville Utilities \$38,500 MAC Water & Electric

M: Smith 2nd: Ruggles

2024-125 Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

E. Approve the Ohio School Plan Proposals for FY25 as submitted.

- \$62,358 Property/Casualty/Crime
- \$375 Pollution
- \$5,135 Cyber

M: Smith 2nd: Bemis

2024-126 Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

F. Approve 2024-25 Temporary Appropriations as Presented.

M: Smith 2nd: Allen

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

SUPERINTENDENT'S REPORT:

2024-127 A. BUSINESS:

1. Update on 2023 – 2024 Bullying statistics:

M: Allen 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye
June 17, 2024 Regular Meeting

2024-128

2. Approve the one-year member service agreement between the Monroeville Board of Education and NOECA beginning July 1, 2024 and ending June 30, 2025

M: Smith 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-129

3. Approve the 36-month contract between the Monroeville Board of Education and Northern Buckeye Education Council for IP Telephony Managed Service (\$16,539.78 each year – Term total \$49,619.34)

M: Allen 2nd: Ruggles

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-130

4. Approve the Agreement between Fisher-Titus Medical Center and Monroeville Local Schools for Athletic Training Services for 7/1/2024 – 6/30/2029

M: Allen 2nd: Helmstetter

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-131

5. Approve the agreement between Holiday Photography and Monroeville School District for the school year 2024 – 2025

M: Helmstetter 2nd: Ruggles

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-132

6. Approve the agreement between Fisher-Titus Medical Center and Monroeville School District for Extended School Year Rehabilitative Therapy Services for 6/1/2024 – 8/31/2024. (7 Students)

M: Allen 2nd: Ruggles

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

June 17, 2024 Regular Meeting

2024-133

7. Approve the contract for services between Peds on Wheels and Monroeville Local Schools for the 2024 – 2025 school year

M: Helmstetter 2nd: Smith

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-134

8. Approve the contract for services between Monroeville Local Schools and The Association for Private Counseling for Services for the 2024 -2025 school year.

M: Bemis 2nd: Helmstetter

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-135

9. Approve the Speech Therapy Services Agreement between Mercy Health – Willard Hospital LLC and Monroeville Local Schools effective June 4, 2024, and shall continue for the ESY for 2024, 2025 and 2026 (1 Student)

M: Allen 2nd: Smith

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-136

10. Approve the provisional sanctioning of golf as an official school sport

M: Helmstetter 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-137

11. Approve the Preschool, Elementary & Jr. High / High School 2024 – 2025 handbooks (see attached)

M: Smith 2nd: Helmstetter

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-138

12. Approve the FY25 agreement with Strategic Solution for software services. \$17,000.

June 17, 2024 Regular Meeting

M: Allen 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

B. EMPLOYMENT:

2024-139

1. Accept the resignation of Kevin Wood as the Title 1 tutor for St. Joseph School effective at the conclusion of the 2023 – 2024 school year.

M: Allen 2nd: Smith

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-140

2. Approve Nicole Bilton as a sub bus driver (contingent on submission of required paperwork)

M: Ruggles 2nd: Allen

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-141

3. Accept the resignation of Stephanie Van Fleet as the Junior Class Advisor

M: Helmstetter 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-142

4. Approve the updated job description for Head of Buildings and Grounds

M: Smith 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-143

5. Approve the following volunteers:
 - Brandon Dresser - Boys Basketball Coach
 - Camryn Hedrick – Volleyball Coach

June 17, 2024 Regular Meeting

M: Helmstetter 2nd: Ruggles

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-144

6. Approve Paul Herner – 1 year contract (2024-2025) Maintenance – Step 10, effective May 28, 2024 (contingent on submission of required paperwork)

M: Ruggles 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-145

7. Approve a pay increase for Steve Reer from \$15.00 hour to \$18.00 per Hour. This pay is retroactive to January 1, 2024.

M: Bemis 2nd: Allen

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-146

8. Approve the following students for 2024 summer custodial help:
 - Avery Rosser
 - Rachel Fries
 - Alec Schafer
 - Brycen Dunlap

M: Helmstetter 2nd: Smith

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-147

9. Approve the following contracts (2024 – 2025):
 - Adam Gerber – Step 10 (2 year contract)
 - James Kaczor – Step 15 (2 year contract)
 - Jennifer Meyer – Step 11 (2 year contract)
 - Coral Smith – Step 7 (2 year contract)

Mr. Bemis made the motion to table this agenda item. The motion was seconded by Mrs. Allen

June 17, 2024 Regular Meeting

M: Bemis 2nd: Allen

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-148

10. Approve the following Resident Educator mentors:

- Jennifer Meagrow will be mentoring Alex Rogers
- Erin Wise will be mentoring Tyler Scott
- Laurie Replogle will be mentoring Melanie C. Ayala Lugo-Bowers

M: Helmstetter 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: abstain Ruggles: aye Smith: aye

2024-149

11. Approve the following Friday School Proctors for 2024 – 2025:

- Lilly Gregory
- Amy Jeremay

M: Smith 2nd: Allen

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-150

12. Approve the Step correction for Kari Pisano, JH Cheer Coach from Step 0 to Step 1

M: Allen 2nd: Helmstetter

M: Allen 2nd: Helmstetter

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-151

13. Approve Caroline Gessling as the JH Cheer Assistant for the 2024 – 2025 school year – Step 8

M: Smith 2nd: Helmstetter

June 17, 2024 Regular Meeting

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-152

14. Approve Brittany Hall for Summer CPI Training – 6 hours at \$25.00 per hour

M: Allen 2nd: Ruggles

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-153

15. Approve Sandy Schafer for 5 days at her daily rate for summer coursework needed to maintain food service licensure.

M: Ruggles 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

2024-154

16. Approve FY25 Food Service Consultant Agreement with Brian (Kelly) Stanford.

M: Helmstetter 2nd: Bemis

Allen: aye Bemis: aye Helmstetter: aye Ruggles: aye Smith: aye

X. DISCUSSION:

- June 25, 2024 Special Board Meeting at 2:00 I the Eby Room
- July 22, 2024 Board Meeting @ 7 p.m.

XI. EXECUTIVE SESSION:

Section 121.22 of the Ohio Revised Code permits discussion in executive session for the following specified purposes: The appointment, employment, dismissal, discipline, promotion, demotion, or compensation of public employees or regulated individuals or the investigation of charges or complaints against a public employee or regulated individual unless such person requests a public hearing.

TIME IN:_____PM

Moved by_____Seconded by_____

Allen_____Bemis_____Helmstetter_____Ruggles_____Smith_____

TIME OUT:_____PM

M_____2nd_____

Allen_____Bemis_____Helmstetter_____Ruggles_____Smith_____

XII. ADJOURNMENT: Time:_____p.m.

M_____2nd_____

Allen_____Bemis_____Helmstetter_____Ruggles_____Smi_____

Attest:

Board President:

Treasurer:

June 17, 2024 Regular Meeting